

MINUTES OF THE APRIL 18, 2011 COUNCIL MEETING

Council President Ron Garver called the meeting to order at 7:03 p.m.

Council members present: Steve Johnston, Doug Eakins, Ron Garver, Sheila Nelson, Randy Otis, Cory Coburn, Jim King. Also attending were Finance Director Jack Herrel, Public Service Director Harold Walker and Mayor Darlene Steele.

Council members absent: None

Prayer by Pastor Scott Polley

Pledge of Allegiance led by Ron Garver

Motion to adopt the agenda as amended by Mr. Otis and seconded by Mr. King.

Roll Call-All Yeas

Motion to adopt the minutes of the April 4, 2011 Council meeting by Mrs. Nelson and seconded by Mr. Otis.

Roll Call-All Yeas

Recognition of Guests:

Sherry Hook and Rita Writesel were on hand to accept a proclamation from Mayor Steele proclaiming May 6th and May 7th as “Poppy Days” in West Jefferson. These two days are set aside for the distribution of buddy poppies as a symbol of appreciation of for the sacrifices of our honored dead. All Proceeds are used exclusively for the benefit of disabled veterans and their families.

The Mayor presented a “Certificate of Recognition” to **Chase Potter**, a young man who has distinguished himself as an accomplished musician and as an outstanding student. Several members of Council and the Mayor spoke in recognition of his achievements.

Emily Ochsenhirt, representing First Energy, explained the Community Aggregation Plan to Council. This is program whereby a community can aggregate their energy usage in order to generate cost savings. Some Council members questioned whether it was worth all the additional work required to capture a relatively small savings.

Old Business:(None)

New Business:

First Reading of Ordinance 11-024, amending ordinance 09-068 of the Employee Handbook passed in 1992 by adding section XVII, a Travel and Meal Reimbursement Policy.

Discussion: This is a policy which has been in the workings for some time now. It was recommended as a result of the audit conducted by the independent auditing firm of Holbrook and Manter. The village currently has no written reimbursement policy and this document sets the guidelines for an effective and comprehensive travel and meal reimbursement policy. Second reading to be held at the May 2, 2011 Council meeting.

First Reading of Ordinance 11-025, amending the Police Handbook, policy 11.04, a Travel and Meal Reimbursement Policy.

Discussion: This policy is the same as Ordinance 11-024 as it applies to the Police Policy Handbook. Second reading to be held at the May 2, 2011 Council meeting.

Resolution 11-026, authorizing the Mayor to sign a Letter of Intent for Project Competition economic development incentives and assistance.

Discussion: According to Sean Hughes, Economic Development Adviser for the Village, the intent letter outlines the commitments of the Village toward the project and addresses solutions to certain concerns from Project Competition. Mr. Hughes stated that the company

wants this project to move forward as soon as possible.

Motion to adopt Resolution 11-026 by Mr. Eakins and seconded by Mr. King

Roll Call-All Yeas

Resolution 11-027, accepting the Quote of Cox Paving Inc., 11741 State Route 72, Leesburg, Ohio 45135 for the paving of Putnam Ave., Ohio Ave., and Marshall Dr. in the amount of \$31,915.00.

Discussion: Harold Walker reported that this was the lowest bid by \$12,000.00. He also stated that the company will be making their own asphalt selling at \$65.00 per cubic ton. He also received a positive recommendation about the company from Jefferson Township.

Motion to adopt Resolution 11-027 by Mr. Otis and seconded by Mr. Coburn

Roll Call-Yeas; Mr. Johnson, Mr. Eakins, Mr. King, Mr. Coburn, Mr. Otis, Mr. Garver

Abstention; Mrs. Nelson, due to conflict of interest, she owns property on one of the streets.

Committee Reports:

Finance:

Police:

Employee Benefits: Meeting scheduled for Monday April 25th at 6:00 p.m.

Public Service: Held a meeting to discuss the Water Clerk position

Development:

Parks and Recreation:

Special Events:

Director of Finance Report:

Director of Public Service Report:

Director of Parks and Recreation Report:

Mayor's Report and Recognition: Lots of meetings, Project Competition, Mars Pet Care, etc. May 14 is Celebrate Drug Free Day.

Recognition of Clerk and Council:

Additional Business:

Motion to pay bills by Mrs. Nelson and seconded by Mr. King

Roll Call-All Yeas

Motion to approve "Then and Now" Certificates over \$3,000.00 by Mr. Eakins and seconded by Mr. Garver.

Roll Call-All Yeas

Motion to adjourn at 9:15 p.m. by Mr. Eakins and seconded by Mr. Coburn.

Roll Call-All Yeas

Clerk of Council

President of Council

