

MINUTES FOR THE JANUARY 17, 2011 COUNCIL MEETING

Emilia Feldman Clerk of Council

Ron Garver called the meeting to order at 7:02 p.m.

Council members present: Doug Eakins, Ron Garver, Sheila Nelson, Randy Otis, Cory Coburn, Steve Johnston and Jim King. Also attending were Mayor, Darlene Steele, Finance Director Jack Herrel, Parks and Recreation Director, Jack McDowell and Clerk of Council, Emilia Feldman

Prayer by Jack Herrel

Pledge of Allegiance led by Sheila Nelson

Motion to adopt the agenda by Mr. Coburn and seconded by Mr. Otis

Roll Call-All Yeas

Motion to adopt the minutes of the January 3, 2011 Council meeting by Mr. Eakins and seconded by Mrs. Nelson

Roll Call-All Yeas

Recognition of Guests:

Rick McDonald- Business Agent for the Iron Workers. Mr. McDonald was concerned about the members that live in this area and the tax incentives that were involved with local jobs in Mars Petcare. Law Director Ron Parsons explained that the CRA was done, and it was in a Tax Abatement Area.

Mr. Taz Noon also from the **Iron Workers** wanted to know about the prevailing wages and Mr. Parsons explained that the Village does not monitor that, the State does. Mr. Parson will contact the State to get more information. He also explained that there was no percentage that had to be local people from the area working at the corporations in question.

Law Director Annual Report

Mr. Parsons gave his Annual Report. There are currently 2 pending issues of workers compensation, one of them being Holden v. Village of West Jefferson.

New Business: (next available number 11-002)

- A. Resolution 11-002,** A resolution authorizing the Mayor of the Village of West Jefferson to enter into an agreement of the occupancy between the Village of West Jefferson and the Jeffersonian Senior Citizen's Center, Inc.

Motion by Mr. Coburn and Seconded by Mr. Otis

Roll Call – All Yeas

- B. Resolution 11-003,** Confirming the Mayor's appointment of Ronald C. Parsons as the Village Law Director and J. Michael Murray as Assistant Village Law Director and setting the fee for services.

Discussion: Mayor Steele discussed that Ron Parsons and J. Michael Murry have the experience and knowledge of the Village and were a good choice. Mrs. Nelson noted that the council members need to share information when they visit the law director in order to not be asking the same questions.

Motion by Mr. King and seconded by Mr. Eakins.

Roll Call – All Yeas

- C. Resolution 11-004,** Confirming the Mayor's appointment of Ronald C. Parsons as Development Director for the Village of West Jefferson.

Discussion: Mayor Steele discussed how Ron Parsons knows not only the Village but also of the companies we have worked with. He is also familiar with ODOT and DOD.

Motion by Mrs. Nelson and seconded by Mr. Eakins.
Roll Call – All Yeas

Committee Reports:

Finance: A credit card policy was passed in June and then the credit card was canceled due to abuse. Mr. Garver did not see a problem with getting a new credit card as long as the receipts were turned into the Financial Director. Mr. Johnston wanted there to be a limit on what could be bought and no auto pay. We must review the purchases before the money is taken out of the account. Mr. Herrel noted that a requisition still must be submitted to the Finance Department before a purchase is made.

Police: None

Employee Benefits: The Employee handbook needs to be evaluated. A meeting will be scheduled.

Public Service: None

Development: There was a meeting on January 10, 2011 with Battelle to discuss the contract.

Parks and Recreation:

Special Events: There are currently 2 nominations for the Good Neighbor of the Month award.

Director of Finance Report: Mr. Herrel gave the yearend report and 2007-2008 audit.

Director of Public Service Report: Absent

Director of Parks and Recreation Report: The baby pool has had motor problems and a new motor was ordered. Volunteers that worked on Galbreath hall gave an estimated \$10,000 of free labor to the Village. It was also noted that softball practices in Galbreath hall must have the net in place.

Mayor's Report and Recognition: Mayor Steele went to the CIC meeting

Recognition of Clerk and Council: There was discussion of possibly putting notices of meetings on the website as opposed to the newspaper.

Additional Business: Motion to pay the bills by and seconded by
Roll Call- All Yeas

Motion to approve "Then and Now" Certificates over \$3,000.00 by Mrs. Nelson and Mr. Coburn
Roll Call- All Yeas

Motion to adjourn: 8:10 P.M. By acclamation of Council

Clerk of Council

President of Council