

MINUTES FOR THE SEPTEMBER 6, 2011, 2011 COUNCIL MEETING

Emilia Feldman Clerk of Council

Ron Garver called the meeting to order at 7:00 p.m.

Council members present: Ron Garver, Sheila Nelson, Randy Otis, Cory Coburn, Steve Johnston, Doug Eakins and Jim King. Also attending were Mayor Darlene Steele, Finance Director Jack Herrel, and Clerk of Council, Emilia Feldman

Prayer by Jack Herrel

Pledge of Allegiance led by Cory Coburn

Motion to adopt the agenda with the addition of an Ordinance by Mr. Otis and seconded by Mr. King.

Roll Call-All Yeas

Motion to adopt the minutes of the August 15, 2011 Council meeting by Mrs. Nelson and seconded by Mr. Otis

Roll Call-All Yeas

Recognition of Guests:

Good Neighbor of the Month- Carol and Don Schiff – Mr. and Mrs. Schiff were nominated by Bonnie Hamilton. She noted how Carol and Don always take the time to help people in their community especially when delivering papers for the Madison Messenger. Mr. and Mrs. Schiff received a \$50.00 gift certificate to West Jefferson Finer Food and a \$25.00 gift certificate to Flyer's Pizza and Subs.

Donna Warner, Director of the Ox Roast Queen Contest- The Queen and her court were at the council meeting. The Ox Roast Queen and court said they will be happy to represent West Jefferson in the upcoming year. Mr. Coburn and Mr. Garver both expressed a thank you for representing West Jefferson. The ladies also wanted to thank their Chaperone Donna Warner for her support.

Chuck Seaman from Target Distribution- Mr. Seaman was unable to make it to this council meeting, but the Mayor will send them their certificate for helping support Drug and Alcohol Free Celebration.

Old Business

1. Old Business

A. Motion to take Ordinance 11-054 off the table. (Tabled at the August 15th Council Meeting) by Mr. Coburn and seconded by Mr. Eakins

Roll Call-All Yeas

Motion to amend Ordinance 11-054 by Mr. Coburn and seconded by Mr. Otis

Roll Call-All Yeas

Second reading of Ordinance 11-054 creating the position of Public Service Assistant Water Superintendent, setting the pay rate for said position and declaring it an emergency.

Discussion: Mr. Walker noted that the person being pursued for this position did have a class one license that has expired and they take the test again to make their license active.

Motion by Mr. Eakins and seconded by Mr. Johnston

Roll Call-All Yeas

B. Motion to take Resolution 11-055 off the table. (Tabled at the August 15th Council Meeting) authorizing the Public Service Director to hire for the position of Public Service Assistant Water Superintendent by Mr. Coburn and seconded by Mr. Otis
Roll Call-All Yeas

Motion to Amend Resolution 11-055 with the changes of the dates and title of the position by Mr. Coburn and seconded by Mr. King
Roll Call-All Yeas

Motion to adopt Resolution 11-055 by Mr. Coburn and seconded by Mr. Otis
Roll Call-All Yeas

2. New Business: (next available number 11-057)

A. **Ordinance 11-057** accepting the bid of M.P. Dory Company 2001 Integrity Drive South, Columbus, Ohio 43209 for the MAD-29-11.09 installation of a traffic signal at the intersection of State Route 29 and Commerce Parkway in the amount of \$93031.95 and declaring it an emergency.

Discussion: Mr. Walker explained that the original company had made an error in their bid that was found by our engineers. This made the bid ineligible. We are taking the second lowest bid.

Motion by Mr. King and seconded by Mr. Coburn
Roll Call – All Yeas

B. **Ordinance 11-058** to approve current replacement pages to the West Jefferson Codified Ordinances and declaring it an emergency.

Discussion: Mr. Herrel noted that this is an update that we do every year. It would also be beneficial to invest in a digital system that put our ordinances online for the public to see. Mr. Herrel will give council more information and pricing.

Motion by Mr. Otis and seconded by Mrs. Nelson
Roll Call – All Yeas

Committee Reports:

Finance: Minutes were given out of the last meeting. The Chief of Police sent a letter regarding a promotion of an employee in the police department. Mr. Coburn said that this should go before the finance committee.

Police: Will set up a meeting regarding the promotion of an officer.

Employee Benefits: None

Public Service: None

Development: Still waiting on Paul Casa, Building and Zoning Inspector

Parks and Recreation: None

Special Events: 9/11 Memorial at the Gazebo at 7:00 on September 11th.

Director of Finance Report: August financial report was given out as well as the income tax report.

Director of Public Service Report: Paving schedule: Milling the pavement will be the 15th-16th of September. Paving will start the 19th of September. Due to rain the completion date is

October 15 2011 and is on schedule. A public service meeting will need to be scheduled due to extras that ODOT wants to discuss with the Village.

Director of Parks and Recreation Report: Absent

Mayor's Report and Recognition: Project Silo is moving forward. The Mayor had a meeting with ODOT regarding ESCROW funds. The Mayor hopes to see everyone at the 911 memorial at 7:00pm at the Gazebo. Also, A big thank you to the Ox Roast Committee and thanks to Steve for putting together the tent.

Recognition of Clerk and Council: Miss Feldman gave an update on summer projects. She has been working on sending all legislation and attachments from the past year to Walter Drane Company, as well as updating the legislation board by the Mayor's office. This board shows all current legislation for the public to view. Table of contents are also being put together for ordinance books because some don't have them. Jim Rinaldi of Wide Studios gave the Clerk a website compatible disk of pictures to be put on the website.

Mr. King inquired about the elevator that might be put in Village Hall. Mr. Walker said the company has come out to take measurements.

Mr. Coburn noted that Jeff Pfeil will be at the next council meeting to give feedback on the Ox Roast. Mr. Coburn asked about the old ordinance searching system. Mr. Walker and Mr. Herrel noted that this was an antiquated system that we didn't know how to update. Miss Feldman noted that she was not able to add new pieces of legislation to the system.

Mrs. Nelson asked that out of respect that those who were running for election in November, not campaign during the September 11 memorial.

Additional Business:

A resident of West Jefferson was concerned about the signs for the Police Department and Fire Department. We don't have any signs on Main St. that say where our emergency services are for those people who come from out of town. Council agreed that this was something they should look into.

Motion to pay the bills by Mr. Johnston and Mr. Garver
By Acclimation of Council

Motion to approve "Then and Now" Certificates over \$3,000.00 by Mrs. Nelson and Mr. Eakins
By Acclimation of Council

Motion to adjourn: 8:30 P.M. By Mr. King and Mr. Johnston

Clerk of Council

President of Council