

## MINUTES FOR THE OCTOBER 4, 2010 COUNCIL MEETING

Emilia Feldman Clerk of Council

**Jim King** called the meeting to order at 7:05 p.m.

**Council members present:** Doug Eakins, Ron Garver, Sheila Nelson, Randy Otis, Cory Coburn and Jim King. Also attending were Mayor, Darlene Steele, Finance Director Jack Herrel, Public Service Director Harold Walker and Clerk of Council, Emilia Feldman

**Prayer** by Jack Herrel

**Pledge of Allegiance** led by Cory Coburn

**Vote for Vice President of Council.** Cory Coburn nominated Doug Eakins. Randy Otis nominated Ron Garver. A secret ballot was taken. Final tally was 3 for Mr. Eakins and 3 for Mr. Garver.

**Motion to adopt the agenda** by Mr. Garver and seconded by Mrs. Nelson

*Roll Call-All Yeas*

**Motion to adopt the minutes** of the September 20, 2010 Council meeting by Mr. Eakins and seconded by Mrs. Nelson

*Roll Call-All Yeas*

**Recognition of Guests:** None

**Old Business:**

**Review resident concerns** from last meeting. (None)

**New Business:**

**A. Reading of Resolution 10-083** determining the Surety Bond of the Mayor in the amount of Ten Thousand Dollars (\$10,000.00).

*Discussion:* Ron Parsons explained that the \$25,000 blanket bond does not cover the Mayor. Mr. Parsons recommended Council approves the bond with a premium of One Hundred Dollars (\$100.00).

**Motion** by Mr. Coburn and seconded by Mr. Eakins.

*Roll Call- All Yeas*

**B. Reading of Resolution 10-084** approving application for parking lot permit for the West Jefferson Community Association and Garrette Park, 177 Fellows Ave. West Jefferson, Ohio, 43162

*Discussion:* Jeff Pfeil President of the West Jefferson Community Association explained that they would be able to legally have cars towed that stay overnight in the lot. He would also like signs to say that the park closes at dark. Two signs would say no parking, and 6 other signs would say park closes at dark. Mr. Coburn noted the damage done to the play ground equipment and wants more lights at the parks. Mr. Coburn and Mr. Pfeil will be talking to AEP about the lights. It was also mentioned that Garrette Park is technically school district property.

**Motion** by Mr. Otis and seconded by Mrs. Nelson

*Roll Call- All Yeas*

**C. Motion to enter into Executive Session** at 7:28 pm to discuss personnel matters including the possible termination and hiring of Village Employees.

Motion by Mr. Coburn and seconded by Mr. Eakins

*Roll Call- All Yeas*

**D. Motion to return from Executive Session** at 8:28 pm

Motion by Mr. Otis and seconded by Mrs. Nelson

*Roll Call- All Yeas*

**E. Resolution 10-085**, authorizing the Director of Public Service to Advertise and hire for the position of Street Department Labor/Maintenance.

**Motion** by Mr. Garver and seconded by Mr. Coburn

*Roll Call- All Yeas*

### **Committee Reports:**

**Finance:** Mrs. Nelson will replace Ms. Steele's seat on the Finance Committee.

**Police:** The Police Department is buying new radios. 20 walkies and 5 mobile radios for cruisers. Radios will cost approximately \$15,000 and the base station \$57,000. Motorola is currently offering promotional pricing. Mr. Garver brought up the point of why the police would be purchasing extra radios. It was noted that the extra walkies would cover the auxiliary officers.

**Employee Benefits:** None

**Public Service:** None

**Development:** Mr. Garver will replace Ms. Steele's seat on the Development Committee.

**Parks and Recreation:** Mural for the pool, as well as repainting the bottom of the pool. Pool vendors will also change next year. Previous vendors were cheaper. The committee is working on a lease for the Senior Citizens Center. There was also discussion of a possible Recreation Center.

**Special Events:** October 28, 2010 Trick-or-Treat from 5:30pm to 7:00pm. Costume contest at 7:00pm at Norwood Elementary.

**Director of Finance Report:** Mr. Herrel gave out the income tax report; the Village is currently up by 18%.

**Director of Public Service Report:** Mr. Walker thanked council for allowing him to hire another person. He also mentioned that residents wanting their leaves picked up must put them on the curb and preferably not in the street. Mr. Walker also noted that he had only 2 people who will be working on cleaning up leaves. Mrs. Nelson asks if there was anything further on the street sweeper. Mr. Walker answered that there was nothing further than what they previously discussed. Mr. Coburn suggested that the Village use inmates from the London Correctional Facility. Mr. Walker will be given contact information.

**Director of Parks and Recreation Report:** Absent

**Mayor's Report and Recognition:** Mayor Steele will be moving to the office on the first floor of Village Hall with office hours MWF 5:00pm to 7:00pm and Saturdays by appointment. There will also be a Department Head meeting this Friday at 10:00am.

### **Recognition of Clerk and Council:**

Emilia Feldman, Clerk of Council noted that she now has the software and files to run the Village Web site. The Web site will be updated later this week.

Mr. King asked about applicants for the ward 1 position on council. Ms. Feldman stated that there were 2 people who had applied but would be accepting applications until October 6, 2010.

Interviews for the position will take place the following Monday.

Mr. Coburn has obtained another estimate on sound equipment for Village Chambers. This estimate is \$5400 which would include more equipment than the previous estimate that was approximately \$8000.

Mr. Garver suggested starting the Good Neighbor of the Month award for the helpful neighbors of West Jefferson. Council agreed this was a good idea. Emilia Feldman will be responsible for making an application and distribution to local businesses as well as on the Web site.

Mr. Walker wants to continue the Ralph Parsons Award. Mayor Steele commented that she is currently working on it.

Charlotte Haskins wanted council to reach out to the local high school students who need community service hours. Council agreed to help the high school students find community service hours.

**Additional Business: None**

**Motion to pay bills** by Mr. Otis and seconded by Mrs. Nelson  
*Roll Call- All Yeas*

**Motion to approve “Then and Now” Certificates** over \$3,000.00 by Mrs. Nelson and seconded by Mr. Coburn

**Motion to adjourn** at 9:10 p.m. by Acclimation of Council

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Clerk of Council

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President of Council