

## MINUTES FOR THE OCTOBER 18, 2010 COUNCIL MEETING

Emilia Feldman Clerk of Council

**Jim King** called the meeting to order at 7:04 p.m.

**Council members present:** Doug Eakins, Ron Garver, Sheila Nelson, Randy Otis, Cory Coburn and Jim King. Also attending were Mayor, Darlene Steele, Finance Director Jack Herrel, Public Service Director Harold Walker Parks and Recreation Director, Jack McDowell and Clerk of Council, Emilia Feldman

**Prayer** by Doug Eakins

**Pledge of Allegiance** led by Jim King

**Motion to adopt the agenda** by Mr. Eakins and seconded by Mrs. Nelson

*Roll Call-All Yeas*

**Motion to adopt the minutes** of the September 20, 2010 Council meeting by Mrs. Nelson and seconded by Mr. Coburn

*Roll Call-All Yeas*

**Motion to vote** for Vice President of Council. Mr. Garver withdrew his nomination. Mr. Coburn nominated Mr. Eakins.

*Roll Call- 5 Yeas- Eakins, Garver, Otis, Coburn, King 1 Nay -Nelson*

**Recognition of Guests:** None

**Motion to enter** into Executive Session for personnel matters pertaining to a disability situation and to discuss the appointment of the vacant Ward 1 Council Seat and a new position at 7:14pm by Mr. Coburn and seconded by Mr. Otis.

**Motion to return** from executive session at 8:15 Mr. Coburn and Mr. Eakins

**New Business:** (next available number 10-086)

**A. Motion to Vote** for vacant Ward 1 Council Seat by Mr. Coburn and Mr. Eakins

**B. Resolution 10-086**, appointing Steven J. Johnston to fill the remaining term of the Ward 1 Council Seat.

*Roll Call – 5 Yeas- Nelson, Eakins, Coburn, Otis, King 1 abstention –Garver due to conflict of interest*

**C. Resolution 10-087**, authorizing the Mayor to enter into agreement with Gannett Fleming Engineers and Architects, P.C. for engineering services for the design of a traffic signal at the intersection of SR-29 and Commerce Parkway for a lump sum of 31,151.00.

*Discussion:* Mr. Walker explained that this was the short fall money from ODOD and developers for \$200,00.00 and that Project “KG” will create approximately 400 new jobs

**Motion** by Mr. Otis and seconded by Mrs. Nelson

*Roll Call- All yeas*

**D. Resolution 10-088**, creating the position of Full Time Assistant Water and Sewer Clerk/ Clerk of Council, setting the hourly pay rate for said position and declaring it an emergency.

*Discussion:* None

**Motion** by Mrs. Nelson and seconded by Mr. Coburn

*Roll Call- All Yeas*

**E. Resolution 10-089**, accepting the offer of \$200,000.00 in roadwork development 629 account funds, to be applied on behalf of Project KG

*Discussion:* none

**Motion** by Mr. Eakins and seconded by Mr. Coburn

*Roll Call- All Yeas*

**F. Resolution 10-090** final legislation with ODOT on the Downtown Enhancement Project.

*Discussion:* Mr. Coburn about the downtown businesses and if they were aware of everything involved in the project. Mayor Steele said that they would be meeting with the owners.

**Motion** by Mrs. Nelson and seconded by Mr. Coburn.

*Roll Call- All yeas*

**G. Resolution 10-091** authorizing various supplemental appropriations

*Discussion:* Mr. Herrel appropriated funds that included an additional engineering fee. Mrs. Nelson spoke about the law director fees and how council needs to share information with each other when they receive it. Mr. Harrel also talked about the Downtown Enhancement project. The Money is taken out of the revitalization fund. None of this money is from the tax payers. The only part tax payers would pay for would be the additional engineering fee. Mr. Walker said that the village would be getting a check this week from Project "KG". Mr. Walker also talked about how 48% of the storm sewer would be reimbursed. Mr. Harrel noted that there is now an escrow account between the Village, Huntington Bank and ODOT.

**Motion** to take 36,000 out of Revitalization fund by Mr. Garver and seconded by Mr. Eakins

*Roll Call- All Yeas*

**Motion** to Pass by Mr. Garver and seconded by Mr. Eakins

*Roll Call- All Yeas*

## **Committee Reports:**

**Finance:** None

**Police:** Mr. Eakins brought the minutes from the police committee meeting that included the estimates for the new radios for the police department.

**Employee Benefits:** Meeting on Thursday at 9:00

**Public Service:** Mrs. Nelson would like the others to review her travel reimbursement documents for feedback. Mrs. Nelson also noted that that Parks and Recreation did a nice job lighting Converse Park.

**Development:** None

**Parks and Recreation:**

**Special Events:** Trick-or-Treat 5:30 to 7:00. The Special Events Committee will be picking the Good Neighbor of the Month Award. Council member and the Mayor are exempt. This award will apply for West Jefferson residents only. It was also noted that the applications should be saved and roll over to the next month if not chosen. Special Events Committee will meet Wednesday October 27 at 6:00pm.

**Director of Finance Report:** Financial report for September. Gave out September bank reconciliation.

**Director of Public Service Report:** Leaf pickup starts Wednesday, including community service workers. 43 applications have been submitted for the street labor position. Mr. Walker has chosen 11 to interview

**Director of Parks and Recreation Report:** New Roof on the Tower of Galbreath hall on Friday. The air quality of the building was checked and came out well. Penicillin spores in basement and first floor were present.

**Mayor's Report and Recognition:** Project KG is pending on the state package of ODOD, and working on a financial application. ODOT was impressed at the meeting of how West Jefferson was obtaining money from developers. Department Heads also submitted wants/needs lists to the Mayor.

**Recognition of Clerk and Council:** None

**Additional Business:** None

**Motion to pay the bills** by Mr. Eakins and seconded by Mrs. Nelson  
*Roll Call- All Yeas*

**Motion to approve "Then and Now" Certificates over \$3,000.00** by Mrs. Nelson and Mr. Eakins  
*Roll Call- All Yeas*

**Motion to adjourn: 9:06 P.M.** by Mrs. Nelson and seconded by Mr. Coburn.  
*All Yeas*

---

Clerk of Council

---

President of Council