

MINUTES FOR THE NOVEMBER 15, 2010 COUNCIL MEETING

Emilia Feldman Clerk of Council

Jim King called the meeting to order at 7:00 p.m.

Council members present: Steve Johnston, Doug Eakins, Ron Garver, Sheila Nelson, Cory Coburn, Randy Otis and Jim King. Also attending were Mayor, Darlene Steele, Finance Director Jack Herrel, and Clerk of Council, Emilia Feldman.

Prayer by Doug Eakins

Pledge of Allegiance led by Ron Garver

Motion to Amend the Agenda with New Business E, F and G by Mr. Coburn and Mrs. Nelson

Motion to adopt the agenda by Mrs. Nelson and Mr. Coburn

Roll Call-All Yeas

Motion to adopt the minutes of the September 20, 2010 Council meeting by Mrs. Nelson and seconded by Mr. Eakins

Roll Call-All Yeas

Recognition of Guests:

New Business: (next available number 10-092)

- A. **Motion to not have a hearing** before the Ohio Division of Liquor Control in the matter of West Jeff Finer Food LLC for a new C1 and C2 license.

Discussion: the license is only for a C1 and C2 which is beer and wine. A D6 is needed to sell on Sundays. Mr. Aburokbeh will contact the Division of Liquor Control to acquire a D6.

Motion by Mr. Garver and seconded by Mr. Otis

Roll Call - All yeas

- B. **Ordinance 10-092**, authorizing supplemental appropriations from the unappropriated general funds in the amount of \$7,500.00 to the Police Contractual Services Fund #1000-110-300-0000 and declaring it an emergency.

Discussion: Mrs. Nelson wanted to make sure the Chief of Police, Denny Gates was on board with the idea, and Mayor Steele confirmed that he was.

Motion by Mr. Coburn and seconded by Mr. Johnston

Roll Call – All Yeas

- C. **Ordinance 10-093**, setting the pay rate for Shaun Staley at the two year pay level (\$15.08/hr) for the vacant Public Service Street Department Labor and Maintenance position and declaring it an emergency.

Discussion: Ordinance should include at the two year pay level for pay purposes only.

Motion by Mr. Coburn and seconded by Mr. Otis

Roll Call - All Yeas

- D. **First Reading of Ordinance 10-094**, authorizing the mayor to enter into a contract for an inventory assessment for the Village of West Jefferson

Discussion: Mr. Johnston noted that we need to know what this company can and cannot do, and needed more information on the proposal. Mr. Otis suggested that the department heads should be the ones to take inventory of their equipment. The Department Heads know where everything is located and the Police Department already do their own inventory. Mrs. Nelson noted that if the Department Heads did their own inventory it would save the Village money. Mr. Johnston also mentioned that we need a baseline so we know what we have bought and where it is. Mr. Eakins said that the Village has had an inventory done but there was no follow up. Mr. Herrel noted that the Village does have a blanket insurance policy for inventory on village property. Mr. Johnston said that if we have no tagging on our inventory the insurance company doesn't know what we have.

Roll Call- 4 Nays, Garver, Nelson, Otis, Coburn
3 Yeas- King, Eakins, Johnston
Ordinance Failed.

- E. **Ordinance 10-095** authorizing a supplemental appropriation in the Sanitation Fund
Discussion: Mr. Harrel explained that before money can be spend it must be approved (appropriated) by council. Due to billing periods at the end of the year, we need to appropriate for 13 billing periods instead of 12.

Motion by Mrs. Nelson and seconded by Mr. Eakins

Roll Call – All Yeas

- F. **Ordinance 10-096** authorizing a partial payment of an advance

Discussion: this issue was discussed by the finance committee and it was agreed that the 2009 advance needs to be paid back.

Motion by Mr. Eakins and seconded by Mrs. Nelson

Roll Call – All Yeas

- G. **Motion to enter into Executive session** to discuss the hiring and firing of village personnel at 7:36pm by Mr. Coburn and seconded by Mr. Eakins

Roll Call- All Yeas

Motion to Return from Executive session at 8:15pm by Mr. Coburn and seconded by Mr. Eakins

Roll Call – All Yeas

Committee Reports:

Finance: Budget has been hammered out line by line. There will be a meeting on Thursday at 6:00pm for council to continue working on the budget

Police: None

Employee Benefits: None

Public Service: None

Development: None

Parks and Recreation: Meeting to go over travel policy on Monday November 29 at 5:30pm.

Special Events: Good neighbor award will be the first meeting in December. Also West Jefferson sports teams will be recognized one at a time by council, starting in December.

Director of Finance Report: None

Director of Public Service Report: Absent

Director of Parks and Recreation Report: Absent

Mayor's Report and Recognition: The Mayor met with representatives from Plain City and London to discuss their zoning ordinances and enforcement. The Downtown revitalization project bids are out on December 2nd and will be determined mid January to mid February. This is expected to be a 6 month project. There will be a Thanksgiving dinner at the VFW on Sunday November 21 from 2-4pm.

Recognition of Clerk and Council: Mr. Coburn noted that the website has been updated with upcoming events, council information and minutes by Emilia Feldman. Mrs. Nelson said that Ron Parsons has still been experiencing computer problems and is still working on the lease for the Senior Citizens Center. Mr. Eakins noted that there may be a new committee created to look over the Zoning book. It was also noted that the Christmas Parade will be December 11, 2010 at 5:30.

Additional Business: None

Motion to pay the bills by Mr. Eakins and seconded by Mrs. Nelson
Roll Call- All Yeas

Motion to approve "Then and Now" Certificates over \$3,000.00 by acclimation of council.

Motion to adjourn: 8:43 P.M. by acclimation of council.

Clerk of Council

President of Council