

## MINUTES FOR THE MAY 16, 2011, 2011 COUNCIL MEETING

Emilia Feldman Clerk of Council

**Ron Garver** called the meeting to order at 7:00 p.m.

**Council members present:** Ron Garver, Sheila Nelson, Randy Otis, Cory Coburn, Steve Johnston and Jim King. Also attending were Mayor Darlene Steele, Finance Director Jack Herrel, Public Service Director, Harold Walker, Parks and Rec. Director, Jack McDowell and Clerk of Council, Emilia Feldman

**Prayer** by Jack Herrel

**Pledge of Allegiance** led by Cory Coburn

Motion to open public hearing at 7:02 pm by Mr. Garver and seconded by Mr. Coburn

*Roll Call- All Yeas*

The hearing was discussing removing the Zoning fees from the zoning book and moving them into a separate ordinance as recommended by the Law Director, Ron Parsons. The Planning Zoning Commission will give a recommendation to Council. It was noted that Council sets the fees but can't do so easily when it is part of the Zoning Book.

**Motion** to close public hearing at 7:06 pm by Mrs. Nelson and Mr. Otis

*Roll Call- All Yeas*

**Motion to adopt the agenda** by Mrs. Nelson and seconded by Mr. Otis

*Roll Call-All Yeas*

**Motion to adopt the minutes** of the May 16, 2011 Council meeting by Mrs. Nelson and seconded by Mr. Johnston

*Roll Call-All Yeas*

### **Recognition of Guests:**

Council recognized the American Legion for donating flags to be put down Main St. Mr. Walker wanted to thank them because the old ones were torn and beat up. This will keep our down town area looking nice, especially after the construction. Other members of council wanted to thank the American Legion for all that they have done for us and our community.

The Ladies Auxiliary received a proclamation from the Mayor regarding Poppy days. These donations help veterans who are hospitalized or need assistance. It was also noted that the Ladies Auxiliary of the American Legion would be doing the flower beds in front of Village Hall and the Gazebo and the VFW Ladies Auxiliary would be doing the back flower beds.

### **Old Business** (None)

### **New Business:** (next available number 11-031)

#### **A. Resolution 11-031** Appointing Emilia Feldman as Clerk of Council

*Discussion:* none

**Motion** by Mr. Otis and seconded by Mrs. Nelson

*Roll Call – All Yeas*

#### **B. Resolution 11-032** authorizing the Mayor to enter a lease agreement with MT Business Technologies for two Ricoh copiers.

*Discussion:* Mr. Johnston explained that the Village would be leasing two copiers for 48 months black, white and color and including a maintenance agreement. This agreement will be most efficient option. This is a first step in getting Village Hall more connected and up to date.

**Motion by Mr. Coburn and Mr. King**

*Roll Call – All Yeas*

- C. Resolution 11-033** accepting the proposal from Holbrook and Manter, CPA's to perform the annual audit of finance statement for fiscal years ended December 31, 2009

*Discussion:* Mr. Herrel said that they have just received notice of when auditor will be available. A Financial audit is required every 2 years for a 2 year time period.

**Motion** by Mr. Otis and seconded by Mr. Johnston

*Roll Call – All Yeas*

- D. Resolution 11-034** authorizing an agreement with Gannett and Flemming Engineers for additional intersection improvements at SR 29 and Commerce Parkway.

*Discussion:* Jerry Mills explained the new traffic signal was involved in the project and ODOT approved it on a temporary basis based on the fact that there would eventually be a bigger signal. ODOT felt we needed a design exception and it has to be resubmitted. Mr. Garver questioned the amount that the Village was paying and Mr. Walker explained that the Village was only paying for the engineering fee.

**Motion** by Mrs. Nelson and seconded by Mr. Coburn

*Roll Call – All Yeas*

**Committee Reports:**

**Finance:** met regarding copiers and discussed insurance briefly

**Police:** None

**Employee Benefits:** None

**Public Service:** Will be meeting next week.

**Development:** Minutes were given out from the past two meetings. Meeting with Ron parsons regarding rates.

**Parks and Recreation:** None

**Special Events:** Next Good Neighbor of the Month Award will be given at the first meeting in June

**Director of Finance Report:** Mr. Herrel went over April report

**Director of Public Service Report:** Mr. Walker talked briefly about the SR 40 project.

**Director of Parks and Recreation Report:** Thanks to Kevin Dye at the Madison Press for his coverage at the father son campout. It was a big success and gave father and sons a chance to bond while helping their community

**Mayor's Report and Recognition:** Drug and alcohol awareness program was a big success. 96 drug free pledges were signed. The farmers market starts May 28 and the SR 40 yard sale begins June 1.

**Recognition of Clerk and Council:** None

**Additional Business:** A resident from Twin St. came to council to address the flooding on his street. Mr. Walker explained that with the amount of water that came down in that short of

period of time was too much for the drains. Also, that is the lowest point in Jefferson and has always had a problem flooding if that amount of rain falls.

**Motion to pay the bills** by Mrs. Nelson and Mr. King

*Roll Call- All Yeas*

**Motion to approve “Then and Now” Certificates over \$3,000.00** by Mr Coburn and seconded by Mrs. Nelson

*Roll Call- All Yeas*

**Motion to adjourn: 8:52 P.M.** by Mr. Johnston and seconded by Mr. Eakins

*All Yeas*

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Clerk of Council

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President of Council