

## MINUTES FOR THE February 21, 2011, 2011 COUNCIL MEETING

Emilia Feldman Clerk of Council

**Ron Garver** called the meeting to order at 7:00 p.m.

**Council members present:** Ron Garver, Sheila Nelson, Randy Otis, Cory Coburn, Doug Eakins, Steve Johnston and Jim King. Also attending were Mayor Darlene Steele, Finance Director Jack Herrel, Parks and Recreation Director, Jack McDowell and Clerk of Council, Emilia Feldman

**Prayer** by Jack Herrel

**Pledge of Allegiance** led by Sheila Nelson

**Motion to adopt the agenda** with the addition of a resolution and executive session by Mrs. Nelson and seconded by Mr. King

*Roll Call-All Yeas*

**Motion to adopt the minutes** of the February 7, 2011 Council meeting by Mr. Otis and seconded by Mr. Garver

*Roll Call-All Yeas*

### **Recognition of Guests:**

**Jeff Pheil of the West Jeff Community Association** – The Village had agreed to pay \$2,500.00 towards a lift for Christmas in the Park. There was debate over whether or not Council pledged \$2,500.00 or up to \$2,500.00. Mrs. Nelson stated that in her notes she has that the Village would pay up to \$2,500.00 depending on other donations. Mr. Garver agreed as well as Mayor Steele. The Mayor stated that there was a difference as to what was written and what was meant. Mr. Garver questioned if the Village was doing the right thing if the WJCA already had enough money to pay for the lift. Mr. Johnston said that he was under the impression that we pledged \$2,500.00 to WJCA and it was also put in the budget. It was also noted that Duke would possibly donate \$1,000.00 to Christmas in the Park, but they have not done so. Nedal, owner of West Jeff Finer Food donated \$500.00 to Christmas in the Park.

There was also discussion of the lift that was rented in the Village's name. Mr. Coburn stated that the lift had always been rented in the Village's name because the Village is a 501C3.

### **Old Business**

**Second Reading of Ordinance** 11-009 amending ordinance 10-101 Passed December 20, 2010 by adding the position of Pool Maintenance Worker and setting the pay.

*Discussion:* Mr. McDowell said that there should be no limit on hours for this position because there were not limits on other employees.

**Motion** by Mr. Eakins and seconded by Mr. Johnston

*Roll Call – All Yeas*

### **New Business:** (next available number 11-011)

**Resolution 11-011** authorizing supplemental appropriations for the Street Enhancement Project

*Discussion:* Mr. Herrel explained that the money for this project was authorized but we did not know how much additional money was needed. The bill was received on 1/18/11 and that

money now needs to be appropriated. The bill was required to be paid by 1/25/11 and it was paid before being officially appropriated by council. It is possible the Village will be cited.

**Motion** by Mrs. Nelson and seconded by Mr. Otis

*Roll Call – All Yeas*

**Resolution 11-012** authorizing the Public Service Director to advertise for the position of Public Service Water Operator Class I.

*Discussion:* None

**Motion** by Mr. Otis and seconded by Mr. Johnston

**Resolution 11-013** authorizing the Finance Director to apply for and obtain a Village Credit Card and setting a limit of \$\_\_\_\_\_ for purchase

**Discussion:** Mr. Coburn noted that 10-036 section in the Employee Handbook is in conflict with this resolution.

**Resolution 11-014** authorizes the Village of West Jefferson to pay \$10,000.00 to the Madison County Future, Inc. Community Improvement Corporation.

**Resolution 11-015** authorizing the mayor to enter into a roadwork development grant agreement with the Ohio Department of Development and appointing the Public Service Director as prevailing Wage Coordinator for this project.

#### **Committee Reports:**

**Finance:**

**Police:** None

**Employee Benefits:** The Employee handbook needs to be evaluated. A meeting will be scheduled.

**Public Service:** None

**Development:** There was a meeting on January 10, 2011 with Battelle to discuss the contract.

**Parks and Recreation:**

**Special Events:** There are currently 2 nominations for the Good Neighbor of the Month award.

**Director of Finance Report:** Mr. Herrel gave the yearend report and 2007-2008 audit.

**Director of Public Service Report:** Absent

**Director of Parks and Recreation Report:** The baby pool has had motor problems and a new motor was ordered. Volunteers that worked on Galbreath hall gave an estimated \$10,000 of free labor to the Village. It was also noted that softball practices in Galbreath hall must have the net in place.

**Mayor's Report and Recognition:**

**Recognition of Clerk and Council:**

**Additional Business:** Motion to pay the bills by and seconded by

*Roll Call- All Yeas*

**Motion to approve “Then and Now” Certificates over \$3,000.00 by Mrs. Nelson and Mr. Coburn**

*Roll Call- All Yeas*

**Motion to adjourn at 9:02 P.M. By acclamation of Council**

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Clerk of Council

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President of Council