

MINUTES FOR THE AUGUST 15, 2011, 2011 COUNCIL MEETING

Emilia Feldman Clerk of Council

Ron Garver called the meeting to order at 7:07 p.m.

Council members present: Ron Garver, Sheila Nelson, Randy Otis, Cory Coburn, Steve Johnston, Doug Eakins and Jim King. Also attending were Mayor Darlene Steele, Finance Director Jack Herrel, Parks and Rec. Director, Jack McDowell and Clerk of Council, Emilia Feldman

Prayer by Kaleb Bratan

Pledge of Allegiance led by Randy Otis

Motion to adopt the agenda with the addition of swearing in an officer, Mr. King and seconded by Mrs. Nelson.

Roll Call-All Yeas

Motion to adopt the minutes of the July 5, 2011 Council meeting by Mr. Otis and seconded by Mr. Eakins

Roll Call-All Yeas

Recognition of Guests:

- **Swearing in Auxiliary Officer Shelly Hartsell**

Old Business

New Business: (next available number 11-054)

- A. **Motion for Executive Session** to discuss the possible hiring of personnel and the creation of a new position at **7:07 pm.** by Mr. Coburn and seconded by Mrs. Nelson
Roll Call All Yeas

Motion to Return from Executive Session at **7:40 pm** by Mrs. Nelson and Mr. King

Roll Call – All Yeas

- B. **Ordinance 11-054**, creating the position of Public Service Water Operator, setting the pay rate for said position and declaring an emergency.

Discussion: Council wished to talk with the Public Service Director and the Finance Committee before making a decision.

Motion to Table by Mr. Johnston and seconded by Mr. Coburn

Roll Call – All yeas

- C. **Resolution 11-055**, authorizing the Public Service Director to hire for the position of Public Service Water Operator.

Discussion: None

Motion to Table by Mr. Johnston and seconded by Mr. Coburn

Roll Call – All Yeas

- D. **Resolution 11-056**, accepting to enter into contract with Cox Paving Inc. for the sealing of the West Jefferson Municipal Swimming Pool parking lot and driveway in the amount of \$4,790.00 from the Lands and Buildings Contractual Fund 1000-730-300-0000.

Discussion: Mr. McDowell explained that this was in the budget and gave out a copy of the bid from Cox Paving Inc.

Motion by Mrs. Nelson and Mr. Eakins

Roll Call – All Yeas

Committee Reports:

Finance: The Finance committee noted that they need to meet with the Public Service Director to discuss the pay scale in regards to the new position being created in the Water Department.

Police: None

Employee Benefits: None

Public Service: None

Development: Will schedule next meeting

Parks and Recreation: None

Special Events: Looking for Good Neighbor applications. Special Events will help with 9/11 Memorial. The Mayor hopes that all of the Council members will come out and be at the memorial service.

Director of Finance Report: July finance report was given out.

Director of Public Service Report: Absent

Director of Parks and Recreation Report: Pool revenue is doing well, and the pool will be closing next week. Mr. McDowell explained that the pool opening and closing follows the school schedule. The control box at the pool was off due to the storm. Pattersons gave us another box. The new diving boards were shipped last Thursday.

Mayor's Report and Recognition: Sidewalks for are being poured downtown, and the engineering has been finished regarding the drain in front of the Abbey Gift Shop.

Recognition of Clerk and Council: Mr. Coburn noted that the website had an advertisement for the Blue Grass Music hosted at the Mustard Seed and that there was a description of the Abbey Gift Shop under the business directory. Mr. Coburn felt that these were advertisements and shouldn't be on our website. The Mayor said that the bluegrass was a community event hosted at the coffee shop. Miss Feldman will edit the website keeping the bluegrass night on the events page, but will take off the description of the Abbey Gift Shop.

There was also discussion of the Ox Roast. Joan Denes is in charge of sandwiches this year. It was noted that there were many garage sale signs in places they are not allowed to be placed. The Mayor will discuss this issue with the Street Department.

A hands free phone policy was discussed. Village employees are not to be using their phones while driving unless it is urgent.

The council members discussed riding on one float together or separately.

Additional Business: None

Motion to pay the bills by Mr. Eakins and Mr. Johnston

Roll Call- All Yeas

Motion to approve “Then and Now” Certificates over \$3,000.00 by Mrs. Nelson and seconded by Mr. Eakins

Roll Call- All Yeas

Motion to adjourn: 8:30 P.M. by Mr. Eakins and seconded by Mr. Garver

Roll Call - All Yeas
