

MINUTES OF THE JUNE 7TH, 2010 COUNCIL MEETING

Darlene Steele called the meeting to order at 7:02 p.m.

Council members present: Doug Eakins, Ron Garver, Sheila Nelson, Randy Otis, Cory Coburn, Jim King, Darlene Steele. Also attending were Mayor Scott Hockenbery, Finance Director Jack Herrel, Public Service Director Harold Walker, and Assistant Finance Director Anita Thompson.

Prayer was led by Doug Eakins.

Pledge of Allegiance was led by Sheila Nelson.

Motion to adopt the agenda by Sheila Nelson and seconded by Jim King.

Roll Call-All Yeas

Motion to adopt the Minutes of the May 17, 2010 Council Meeting by Sheila Nelson and seconded by Doug Eakins.

Roll Call-All Yeas

Recognition of Guests:

Sheriff Jim Sabin of the Madison County Sheriff's Office attended the meeting to honor Chief Dennis Gates and his staff for work well done on the help to catch those who were attempting a break in on Middle Pike, outside of West Jefferson. Darlene Steele in return also thanked the Sheriff Dept. and the West Jefferson Policemen and Chief Dispatcher Dee Buchanan.

Thomas Phillips came to deliver a recall petition for the Mayor of West Jefferson, to the Clerk of Council.

Sean Hughes from the Madison County Chamber of Commerce attended the meeting to let everyone know what the CIC stands for; to keep jobs in our midst, working on various road interstate exits to make things more safe, many issues concerning water and sewer, following the letter of the law. Sean mentioned that Mayor Scott Hockenbery is the Vice President. Sheila Nelson asked who is on the board, and was told that the CIC information is in the council packet. CIC meetings are on the last Tuesday of each month.

Scott Smith, the new West Jefferson Municipal Swimming Pool Superintendent, introduced himself to Council and gave a brief description of his background, which included service as a combat medic in Iraq. He talked about the background check and what the employees of the pool need to do in the time frame allowed.

Matt Adkins addressed Council on the subject of a grocery store as to what progress has been made or what direction Council has taken on this. Nedal Aburokbeh spoke on this subject and said that things were moving in the right direction for him to open West Jefferson Finer Foods.

Todd Stage questioned where the Downtown Revitalization Project stands at this time. Cory Coburn asked where the minutes are and Sheila spoke and said that there are no minutes because there were no meetings. Harold Walker stated that we are in stage 3 possibly looking at Aug or Sept. around the time of the Ox Roast, things will begin to happen.

Skip Henderson has concerns about flooding at his home after almost every heavy rainfall. This is an ongoing situation that has been brought up before and he hopes to have something finally done about it. Harold Walker mentioned that the cost of these repairs could possibly cost \$100,000.00. Darlene asked if we could get grants and Harold said he would check with the Engineers on what they can do.

Paul Holden brought forth a letter he wanted to read to the Mayor, so he read it in the Mayor's absence. The question of the recall came up and Ron Parsons addressed that situation. Ron Garver asked if any of the allegations have been taken to the Ohio Ethics Department. Mr. Parsons mentioned that there are two litigations against the Village, one from Domestic Uniforms and one from Kegler Brown Hill & Ritter.

Old Business:

Second reading of Ordinance 10-035, amending Ordinance 97-044 passed May 19, 1997 by amending section 8.08, a telephone, cellular phone and pager service and usage policy.

Discussion: Added to Police manual only, this did not refer to Jack McDowell.

Motion to adopt Ordinance 10-035, by Cory Coburn and seconded by Randy Otis.

Roll Call-All Yeas

Second reading of Ordinance 10-036, amending Ordinance 92-068 passed July 20, 1992, by adding section XVII, policy on Village Credit Cards.

Discussion: Cory Coburn suggested that the policy be changed from 7 days to 3 days time in which receipts must be turned in to the Finance Department.

Motion to amend from 7 to 3 days by Cory Coburn and seconded by Sheila Nelson *Roll Call-All Yeas*

Motion to adopt Ordinance 10-036, by Jim King and seconded by Doug Eakins.

Roll Call-All Yeas

Second reading of Ordinance 10-038, amending Ordinance 97-044 passed May 19, 1997 by adding a policy on Village Credit Cards.

Motion to amend to change from 7 to 3 days by Cory Coburn and seconded by Randy Otis

Roll Call-All Yeas

Motion to adopt Ordinance 10-038 by Randy Otis and seconded by Cory Coburn

Roll Call-All Yeas

New Business: (next available number 10-039)

Resolution 10-039, authorizing the renewal of the commercial insurance package for the village of West Jefferson with the Public Entities Pool of Ohio.

Discussion: Jack Herrel discussed the new policy and how the cost of the insurance had actually gone down a little.

Motion to adopt Resolution 10-039 by Sheila Nelson and seconded by Jim King.

Roll Call-All Yeas

Ordinance 10-040, repealing Ordinance 09-059 passed December 7, 2009 and appointing the Director of Finance as temporary Clerk of Council and declaring an emergency.

Motion to adopt Ordinance 10-040 by Jim King and seconded by Cory Coburn.

Roll Call-All Yeas

Ordinance 10-041, amending Ordinance 09-059 passed December 7, 2009 by adding the position of Clerk of Council.

Motion to adopt Ordinance 10-041 by Sheila Nelson and seconded by Doug Eakins

Roll Call-All Yeas

Resolution 10-042, authorizing an agreement between the Village of West Jefferson and the Madison County CIC (Community Investment Corporation).

Motion to adopt Resolution 10-042 by Jim King and seconded by Doug Eakins

Resolution 10-043, authorizing an advance of \$50,000.00 from the General Fund to the Water Operating Fund.

Discussion: Harold Walker mentioned that the Water Operating Fund needs money; we have no money to operate. Also we will need more even before the end of the year. Ron Garver mentioned that Battelle will come on soon so that will help.

Motion to adopt Resolution 10-043 by Doug Eakins and seconded by Jim King.

Roll Call-All Yeas

Resolution 10-044 authorizing various supplemental appropriations.

Motion to adopt Resolution 10-044, by Randy Otis and seconded by Doug Eakins

Roll Call-Yeas; Eakins, Nelson, Otis, King, Coburn. Nays; Garver and Steele.

Resolution 10-045, establishing a records commission for the Village of West Jefferson pursuant to section 149.39 of the Ohio Revised Code, for the purpose of reviewing and disposing of municipal records, and repealing Resolution 92-100 passed July 6, 1992.

Motion to adopt Resolution 10-045, by Sheila Nelson and seconded by Jim King.

Roll Call-All Yeas

Resolution 10-046, amending ordinance 92-068, passed July 20, 1992 by adding Section XIX: Requiring all Parks & Recreation employees and volunteers, except juveniles, to submit to a criminal background check through the Madison County Sheriff's Office.

Discussion: Ron Parsons, Village Attorney, brought up that we could include juveniles to this resolution so that everyone could be included to have a criminal background, so that everyone would be covered.

Motion to adopt Resolution 10-046, by Sheila Nelson and seconded by Cory Coburn.

Roll Call-All Yeas

Resolution 10-047, authorizing the Mayor to enter a contract with to finish out this year's mowing season for the village parks.

Discussion: Many were concerned about the purchase recently of a new mower, and what was happening with the street dept mowing. Harold mentioned that they were getting behind in their own work and that we need finish out the year by getting into the contract. Randy Otis mentioned that we should not bid out because that process would even take more time and cause us to be behind on what needs to be done now of the mowing. The Contractor would be more available. Vickey Wentzel spoke, mentioning that we should not contract out because we have already spent a great deal of money on mowers.

Motion to Adopt Resolution 10-047, by Randy Otis and seconded by Doug Eakins.

Roll Call-Yeas; Eakins, Nelson, Otis, King, Coburn. Nays; Garver and Steele.

Motion to enter into Executive Session a 9:20 p.m. to discuss employment matters of a new Administrative Assistant by Cory Coburn and seconded by Randy Otis.

Roll Call-All Yeas

Motion to return from Executive Session at 9:58 p.m. by Sheila Nelson and seconded by Ron Garver.

Roll Call-All Yeas

Resolution 10-048, amending ordinance 09-054, passed December 7, 2009, The Village pay ordinance, by changing the Village Administrative Assistant position from a salaried position to an hourly position.

Motion to adopt Resolution 10-048 by Jim King and seconded by Doug Eakins.

Roll Call-Yeas; Eakins, Garver, Otis, and King. Nays; Coburn, Nelson and Steele.

Committee Reports:

Finance: Cash Management meeting set for 5pm June 16, 2010

Police: Cory Coburn spoke highly of the Police Dept., Chief Gates said he has been working on 90 day probation letter from Mayor and said things were coming along well. Tazer training set for June 29th. Randy Otis, Ron Garver, Jim King and Darlene Steele also commented on the Police Dept. for doing their job well.

Employee Benefits: None

Public Service: Randy Otis said minutes for their meeting will be in next packet.

Development: Jim King canceled meeting, no meeting yet set for the future.

Parks and Recreation: Sheila Nelson asked about the pool and who is to over see this area. The Charter says that it shall be the Parks and Recreation Directors' duty to operate and maintain all Municipal recreational facilities.

Special Events: Cory Coburn working on a spending policy for this area, meeting set for June 15th, 2010 at 5:30pm.

Director of Finance Report: None

Director of Public Service Report: None

Director of Parks and Recreation Report: Jack McDowell spoke on how well the new sign displayed at the Westwood Park looked.

Mayor's Report and Recognition: Jack Herrel read letter from Mayor to everyone attending.

Recognition of Clerk and Council: Cory Coburn questioned Mayor's decision to give FedEx reduced fees without Council's permission.

Additional Business: None

Motion to pay bills by Doug Eakins and seconded by Cory Coburn.

Roll Call-All Yeas

Motion to approve "Then and Now" Certificates over \$3,000.00 by Sheila Nelson and seconded by Doug Eakins.

Roll Call-All Yeas

Motion to adjourn at 10:40 p.m. by Doug Eakins and seconded by Sheila Nelson.

Roll Call-All Yeas

Clerk of Council

President of Council

